Print test page

Print this one page before you print a whole planner. It takes one minute and saves paper and ink.

1. Is it printing at true size?

Measure the line below with a ruler. It should be exactly 6 inches.

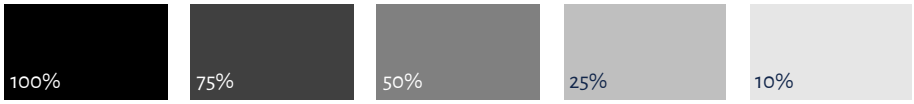


Shorter than 6 inches? Your printer is shrinking the page. In the print window choose **Actual size** or **100%**, not "Fit to page".

2. Are the edges cut off?

You should see all four corner marks. If one is missing, your printer can't reach that close to the edge. Choose "Fit" only for this reason, or ask a print shop.

3. How do the greys look?



If the light greys disappear, the light lines in your planner will too. Try "Best" or "High" print quality.

4. Are planner lines and dots easy to see?

5. Can you read the small print?

8 pt sample text 10 pt sample text 12 pt sample text

Print shop checklist

Take this page (or a photo of it) to the counter at a print shop such as Staples, Office Depot or a local copy shop, or use it for their online order form.

Your file

- [ ] The planner PDF on a USB stick, in your email, or uploaded to the shop's website
- [ ] Page count: _____ Pages to print (all, or a range): _____

Ask for

- [ ] Paper size: **US Letter, 8.5 x 11 in**
- [ ] Scale: **actual size / 100%** (no "fit to page")
- [ ] Sides: double-sided (fewer pages, thinner planner) or single-sided (easier to write on)
- [ ] Color: black and white, or color for covers and coloring pages only
- [ ] Paper: a heavier paper if you write with gel pens or markers, so ink shows through less
- [ ] Covers: cardstock or a clear front cover and a firm back cover

Binding

- [ ] Coil (spiral): lies flat, good for daily use
- [ ] Comb: lets you add or remove pages later
- [ ] Or a 3-hole punch, for a binder you already own

Before they print it all

- [ ] Ask for one test page first, and check it with page 1 of this file
- [ ] Ask for the price before printing: costs depend on pages, color and binding